



VENDOR APPLICATION 2016

Application must be complete and signed. Incomplete applications will not be accepted.

Name: _____

Name of others involved: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____ Cell phone: _____

Short Vendor Description (for use on The Runnemeade Fire Company Farmers Market promotional and marketing materials, which are designed to help promote your business.)

Specify the products you produce; indicate products you will be buying from other farmers. There may be restrictions on what can or cannot be sold at The Runnemeade Fire Company Farmers Market. Please list all items to avoid conflicts. We also would like to know a little bit about your farm and when you expect certain crops so we can plan events around what will be available.

(Continue on separate page if necessary)

Check all that apply:

We accept cash payments We accept credit and/or debit card payments

We accept SNAP We will need access to electricity. Access may be limited.

Market Dates: Please circle all dates of participation

May 15 May 22 May 29
June 5 June 12 June 19 June 26
July 3 July 10 July 17 July 24 July 31
August 7 August 14 August 21 August 28
September 4 September 11 September 18 September 25
October 2 October 9 October 16 October 23

Fees: I/We will join The Runnemedde Fire Company Farmers Market on the following plan (check all that apply):

10' x 10' Space Plans	
<input type="checkbox"/>	\$25 - Single Market Day
<input type="checkbox"/>	\$270 - 12 Weeks of Market Days (Save 10%)
<input type="checkbox"/>	\$480 - 24 Weeks of Market Days (Save 20%)

Insurance: Provide information for the \$1 million dollar liability insurance policy. Attach a copy of insurance policy with additional insured noted or highlighted.

Liability Insurance Carrier: _____

Policy Number: _____

By signing this Application, Vendor agrees to The Runnemedde Fire Company Farmers Market Rules and Regulations.

Vendor Signature: _____ Date: _____

Print Name: _____

The Runnemedde Fire Company Farmers Market Committee Chair signature is for the acceptance of the Application.

Committee Chairperson Signature: _____ Date: _____

Print Name: _____

Contact for information: Runnemed Fire Company
856-939-4390
runnemedefirecofarmersmarket@gmail.com

Submit application by mail: The Runnemed Fire Company Farmers Market
The Runnemed Fire Company
P.O. Box 193
Runnemed, NJ 08078

Overview

1. **Description:** The Runnemed Fire Company Farmers Market is a community service oriented fundraiser established to provide fresh produce and food goods to Runnemed residents and regional consumers. As a fundraiser, the Farmers Market will provide donations to The Runnemed Fire Company in Runnemed, NJ.
2. **Operation:** The Runnemed Fire Company Farmers Market operates Sundays from 10:00 AM-03:00 PM between May and October at the Runnemed Fire Department located at 26 East Second Avenue in Runnemed, NJ. The 2016 Season runs 24 weeks beginning May 15 and ending on October 23, 2016. The Runnemed Fire Company Farmers Market Rules and Regulations specify the Farmers Market's policies and procedures.
3. **Vendors** sell farm grown or farm produced raw agricultural products directly to local consumers at The Runnemed Fire Company Farmers Market. Vendors may sell or resell value-added agricultural products, including meats, eggs, cheese, honey and soap, produced or processed by the seller and regulated by government agency. Vendors must abide by all applicable federal state and local health regulations. Vendors selling or marketing organic foods must be in compliance with certifying body. Vendors may sell freshly made foods for sale or immediate consumption. Vendors selling prepared foods shall prepare and serve foods in accordance with all applicable Federal, State and local health regulations and adhere to federal guidelines on all labels.
4. **Donations** are established by The Runnemed Fire Company Farmers Market Committee and are collected in advance by the Committee Chairperson. Vendors are required to pay 100% of the total donation for the 12 Week Plan prior to the Opening Day (May 15). Vendors are required to pay 50% of the total donation for the 24 Week Plan prior to the Opening Day (May 15) and the remaining 50% prior to August 7. All other vendors are required to pay 100% of the donation one week prior to the Market Day.
5. **Insurance:** All vendors will carry \$1,000,000 General Liability Insurance to cover their operations at The Runnemed Fire Company Farmers Market. All prepared food vendors shall carry Product Liability and General Liability in the amount of \$1,000,000. Insurance information must be submitted at least two (2) weeks prior to the Opening Day (May 15). For information on Farmers Market insurance, please check out: <https://www.farmersmarketinsurenw.com/>